

Miami County Solid Waste District
Minutes for the August 16, 2010 Meeting

Attendance: Tom Gustin, Greg Deeds, Jon Faust, Craig Boyer, Don Morris, Shirley Mull, Pat Roberts, Samantha Ward, and Carla Smith. Absent: Jim Walker.

At 8:04 A.M. the meeting was called to order by Tom Gustin.

The minutes of the July 19, 2010 meeting were presented. Craig Boyer motioned to accept the minutes as is, Shirley Mull seconded, motion passed.

The August 2010 financial statement was presented by Samantha Ward. HHW day was busier in July, so the PCI bill was higher. The Smith Office bill was for paper to send out the late notices. Tire Day was slower than usual due to the Circus parade being the same day. The office purchased a final notice stamp from Modern Graphics to use on the late notices. Shirley Mull motioned to accept the financial report, Greg Deeds seconded, motion passed.

Samantha presented some issues with the computer billing software. There have been complaints from people being taken to court that they didn't know they owed bills from previous years. Samantha presented an example of a statement form that could be printed and sent out when the yearly bills are sent. We have explored the idea of outsourcing the billing like the tax office does. We are checking with a company called Unique Management from southern Indiana, and is currently being used by another county. We have also been working with Modern Graphics to get a quote for printing and mailing the bills. Pat Roberts suggested using brighter colored envelopes for return payments. The office has used colored envelopes in the past, but the board voted several years ago to change to plain white return envelopes as the return rate didn't improve when using the colored envelopes. Samantha reported the 2010 late notices would be mailed at the end of the week, with a target date of October 1 to turn the unpaid invoices over to Pat Roberts' office for collection. It has taken 4 months to go through the 2008/2009 judgements.

Samantha reported that changes to the 2011 budget were made by the county council. Due to language of some new legislative documents, the county council has to approve our budget even if the board has already approved it. The changes included no pay increase, and cuts to training and travel amounts.

Samantha told the board that she had talked with other counties while seeing how their user fees were handled. During the conversations, she asked how mobile home parks were handled in the respective counties. Several of the other counties work from the report the owner of the park has to file with the assessor in March. It is the park owner's responsibility to bring in the report to the office, and quantities are adjusted according to the current assessor report. Craig Boyer motioned to have the park owners bring in a copy of the report to the Solid Waste District office after it has been officially filed with the assessor, and have our bills adjusted to show the quantity on the report. Jon Faust

seconded the motion, and it passed. Samantha will send out information letters to the park owners sometime in December or January telling them about the new policy.

Samantha asked the board if we had to send out the 79 bad address returns with the late fees. The 79 bills are to people who have no other address available after we have checked the tax office, assessor's office, phone book, and online white pages. We were told not to send them out again.

Tom Gustin motioned to adjourn at 8:54 a.m., Shirley Mull seconded, motion passed.

Respectfully submitted,